

 UNIVERSITATEA TEHNICĂ A MOLDOVEI	COURSE OUTLINE		Cod: FD/M 8.1	
			Ediția	1
			Revizia	0
			Pagina	

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G.O.003 English Language, part 1

1. Discipline/module information

Faculty	Computers, Informatics, and Microelectronics				
Department	Software Engineering and Automation				
Cycle of studies	Cycle I, Bachelor's Degree				
Study programme	0613.3 Software Engineering				
Year of study	Semester	Evaluation type	Formative category	Optionality category	ECTS credits
I (full-time study)	I	E	G-discipline for the development of general skills & competencies	O – mandatory course unit	2

2. Total estimated time

Total hours in the study plan	Including				
	Contact hours:		Individual work		
	Lectures	Practical classes	Year project	Study of theoretical material	Preparing applications
60		30		30	

3. Prerequisites to access the discipline/module

According to the study plan	Students should have language knowledge and comprehension skills at a minimum of an upper-intermediate (B2) level. International certifications such as Cambridge, TOEFL, or IELTS are encouraged.
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4. Specific competencies acquired

General/Professional Competencies	Learning outcomes according to NQF level <i>Upon graduation, the candidate for the qualification will be able to:</i>
GC 2. Working with basic concepts in computer science, information technology, and communications	3. <i>apply basic concepts from computer science, information technology, and communications in the context of software product and application development.</i> 4. <i>implement integrated hardware-software design to solve technical problems and optimize its processes.</i>

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5. Content of the discipline/module

List of topics		Number of hours	
		full-time study	part-time study
1.	The Power of Knowing Each Other. Building Connections: Discovering Ourselves. Understanding Others: Communication and Empathy	4	
2.	Self-Discovery: Exploring MBTI Personality Types. Gaining Insights Using the Johari Window.	4	
3.	Crafting an Impactful Europass CV. Building the Foundation: Personal Information and Education. Showcasing Skills and Experience. Tailoring Your CV for Applications.	6	
4.	Mastering the Art of Résumé Writing for IT Careers.	2	
5.	Building Professional Cover / Motivation Letters	6	
6.	Requesting and Crafting a Recommendation Letter	2	
7.	Preparing for a Successful Job Interview in the Tech Industry.	6	
Total hours:		30	

6. References

Mandatory	1. William Seiler, Melissa Beall and Joseph Mazer, Communication: Making Connections, 10th ed. Pearson, 2016. Paperback: 456 pages, ISBN-10: 0134184971, ISBN-13 : 978-0134184975. 2. Almonte, R. A Practical Guide to Soft Skills Communication, Psychology, and Ethics for Your Professional Life. 188 p. Routledge, 2021. ISBN 9781032071053. 3. Iwohna Dubicka Margaret O'Keeffe. Market Leader 3rd Edition Advanced. Business English Course Book. Pearson Longman, 2014. 4. Jonh Rogers. Market Leader 3rd Edition Advanced. Business English Practice File. Pearson Longman 2014. 5. Sarah Cunningham Peter Moor, Jonathan Bygrave, Damian Williams Cutting Edge New Edition, Pearson. 2014. Teacher's Book. 6. Sarah Cunningham Peter Moor, Jonathan Bygrave, Damian William. Cutting Edge New Edition, 2014. Student's Book. 7. Sarah Cunningham Peter Moor, Jonathan Bygrave, Damian Williams Cutting Edge New Edition, 2014. Workbook. 8. Murphy Raymond. Practical English Usage 3rd Edition. Oxford. 2005 9. Michael Swan. Practical English Usage 3rd Edition. Oxford University Press, 2005. 10. Michael Swan, David Baker. GRAMMAR SCAN. Diagnostic tests for Practical English Usage. Third Edition. OXFORD University Press. 2010
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Additional (optional)	Textbooks: • Language LEADER. Advanced. Coursebook. David Cotton, David Falvey, Simon Kent. PEARSON, Longman, 2019, • PRACTICAL ENGLISH GRAMMAR A. J. Thompson, Oxford University Press • PRACTICAL ENGLISH GRAMMAR, Exercises I. Oxford University Press • PRACTICAL ENGLISH GRAMMAR Exercises II. Oxford University Press • Skills to pay the bills. Mastering Soft Skills for Workplace Success. Websites: • https://europa.eu/europass/en/create-europass-cv • http://breakingnewsenglish.com/ • https://onlinedegrees.sandiego.edu/complete-list-teaching-methods/ • https://www.linguahouse.com/esl-lesson-plans/esl-course-plans/business-english-course-plans/english-for-business • https://www.thoughtco.com/esl-business-english-4133088
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7. Evaluation

Activity type	Evaluation method. Evaluation criteria.	Ratio in the final grade of the activity	Ratio in evaluating the discipline
Full-time study			
Midterm 1	-		
Midterm 2	Job interview group project	20%	60%
Current evaluation	<i>Attitude, Attendance, Active participation in class, Responsibility, respect and collaboration</i>	20%	
Individual work	Timely completion and submission of assignments on the ELSE platform	20%	
Final Evaluation	Guided Writing Assignment. Digital Portfolio presentation	100%	40%