

**APPROVED AT THE TUM SENATE MEETING
FROM 22.11.2022,
MINUTES NR. 5**

**REGULATIONS
ON ACADEMIC DISTINCTIONS AWARDED TO STUDENTS
AND
GRADUATES UTM**

I. GENERAL PROVISIONS

1. This Regulation determines the purpose, criteria and principles of awarding academic achievement mentions to students and graduates of the Technical University of Moldova (hereinafter the University), the methods of presentation and information to the academic community.
2. The following terms apply within the TUM:
 - Rector's list;
 - Dean's list;
 - Head of class.
3. The regulation is developed in accordance with the Education Code of the Republic of Moldova no. 152 of July 17, 2014 (Official Monitor of the Republic of Moldova, 2014, no. 319-324, art. 137 Obligations of pupils and students) and based on university autonomy.
4. The regulation applies to students pursuing bachelor's degree studies (Cycle I) and integrated higher education studies at all forms of education, including foreign students.
5. The nominations are established in order to stimulate the academic performance of the students, to promote the spirit of the engineering identity of the students and graduates of the Technical University of Moldova and to promote the image of the University.

II. ESTABLISHING THE LIST OF THE RECTOR AND THE LIST OF THE DEAN OF THE FACULTY

II.1 General aspects

6. The Rector's List and the Faculty Dean's List are established with the aim of promoting among students the spirit of competitiveness, the interest for high-performance studies, the respect of the Honor Code of the students of the Technical University of Moldova.
7. The competition to form the Rector's List and the Dean's List is held twice per academic year, after the basic examination sessions.
8. The Chancellor's List represents the top students of the University in an estimated number of about 1% of the total number of students, who have achieved the highest academic achievement in the respective session of the academic year.
9. The dean's list represents the top students in an estimated number of about 3% of the total number of the faculty's students, who have achieved the highest academic achievement in the respective session of the academic year.
10. In the case of a tie in the academic average of several students at the level of the established academic average scale/limit, all students with the same academic average will be included in the Rector's List and Dean's List.

II.2 Performance criteria

11. As a basic evaluation criterion for the formation of the top students' ranking is the academic achievement (arithmetic average of grades, to two decimal places) calculated in the reference period within the set limits.
12. The existence of disciplinary sanctions, the violations of the Honor Code of the students of the

Technical University of Moldova constitute eliminatory criteria.

II.3 Forming the list of the rector and the list of the dean of faculty

13. The Rector's List and the Dean's List are formed by the Academic Management and Quality Assurance Directorate, based on data retrieved from SIMU Deanship.
14. The inclusion of students in the Rector's List and Dean's List is done in the order of decreasing academic average, according to the performance criteria and the established weighting (1% and 3%).
15. Initially the Rector's List is formed, the students included are withdrawn from the list of participants in the formation of the Dean's Lists.
16. Both lists are coordinated with the deans in order to avoid technical errors and to comply with art. 10 and are approved by order of the rector.

II.4 Informing the university community

17. The Rector's List and the Dean's Lists are made public through informational posters, which include: color photo of the students (60x90 mm) accompanied by inscriptions: student's name, first name, faculty (for the Rector's List), academic group, academic average.
18. The shape, dimensions and design of the panels/stands for the Rector's List and Dean's List are identical, as they have been developed by the Public Relations and Image Promotion Service.
19. The informational/advertising board is placed in the hallways of all study blocks (dean's residence block) so that it is visible.

II.5 Facilities for top students

20. Students who have been included in the Rector's List and Dean's Lists will benefit from the following facilities:
 - priorities for participation in academic mobility programs;
 - accommodation facilities (priority when selecting);
 - participation in Merit Scholarship competitions, other scholarships (government scholarships, scholarships offered to the best performing students of state institutions, professional associations, companies, etc.);
 - the presence on the Rector's List and the Dean's List is an additional criterion for the nomination of heads of promotion.

III. AWARD OF THE TITLE OF MERIT "HEAD OF CLASS 20XX"

III.1 Award modalities and criteria

21. The title of merit "Head of class" is awarded annually to the graduate with the highest academic achievement achieved during the years of study at the faculty.
22. The application for the "Head of class 20xx" merit title is selected by the Academic Management and Quality Assurance Department on the basis of the academic results provided by SIMU Dean's Office and is coordinated with the Dean of the faculty.
23. The basic criterion for the nomination of the candidate is the overall average of license/general grade average.

24. In the case of more than one candidate with the same overall undergraduate average/general grade point average, the following additional criteria will be taken into account, in order of approach:
- The cumulative number of nominations in the Rector's List;
 - The cumulative number of nominations in the Dean's List;
 - Merit Scholarships;
 - The average of the grade of the bachelor's exam/the average of the grade of the graduation exam;
 - Voluntary activity, confirmed by the Volunteer Card and/or nominal certificate of volunteering.
25. The list of the Heads of Year is examined and approved by order of the Rector.

III.2 Commending the Heads of Class

26. The University organizes an annual "Gala for the Heads of the Graduation Class" during which commemorative diplomas are awarded to the Heads of the Graduation Class and bonuses are granted, in the amount approved by the University Senate.
27. At the decision of the university administration, the heads of the graduating class may be given free or conditional gifts useful in the process of professional development.
28. On behalf of the university administration to the parents of the heads of classes we send Letters of gratitude.
29. Heads of promotion are invited to participate in activities to promote the University and the Faculty as follows: promotional video spots, meetings with University students, career guidance events in pre- university educational institutions, etc.

IV. TRANSITIONAL AND FINAL PROVISIONS

30. Amendments to these Regulations shall be made by decision of the University Senate.
31. This Regulation shall enter into force upon approval and adoption by the University Senate.